



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, August 22, 2011**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Berger, Marshall, Smith and Forner.

D. Approval of Agenda

ACTION: Motion to approve agenda (Marshall/Smith). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 33383 to 33385 + Electronic totaling \$16,424.46 and Checks 33386 to 33414 totaling \$22,164.86.

ACTION: Motion to approve the consent agenda (Forner/Jensen). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Chief Flint Wright reported that they had a busy kite festival and were preparing for Rod Run.
- b. Fire Chief Tom Williams reported that they were completing the installation of sheetrock upstairs at the fire hall.
- c. City Project Manager Gary Kobes stated repairs would begin at the Community Building and be billed directly to Team Construction.
- d. Treasurer Elaine McMillan provided a written report for July 2011 and noted that cash balances were better than they were at this time last year, but were still not at the desired level. She had attend a meeting regarding the Drinking Water State Revolving Loan fund and was advised that the applications were being recommended for funding with the condition that council pass a resolution confirming they would ensure rates were adequate to re-pay the funding. She reminded the council of the audit exit meeting on August 30. Councilmembers Jensen and Marshall questioned the current cash positions.

1. Council Reports

- a. Councilmembers Jensen, Smith, Berger, Marshall and Forner reported they attended the sewer rate workshop.

- b. Councilmember Jensen had met with the Transportation Improvement Board engineer regarding the current application cycle. Councilmember Berger had met with the city planner and suggested the council have a workshop on the council procedures.

2. Mayor's Report

Mayor Cassinelli reported he had attended various meetings and had a busy month, but was staying in touch with city hall and responding when needed.

G. Comments of Citizens and Guests present:

- 1. Malcolm McPhail discussed the history of Williams Road which runs through his property and his concern that it not be allowed to be used for access to a development. Ardell McPhail read a letter into the record which is attached to these minutes.
- 2. Clint Carter reported on the successful Blues and Seafood event and that the merchants were now preparing for the Slow Drag.

H. Public Hearing: Robert Weber Variance for 403 Spruce Street

The mayor closed the meeting and opened the public hearing at 6:22 p.m. Tim Kezele spoke in favor of the variance and hoped to see it approved. The mayor closed the public hearing and opened the meeting at 6:23 p.m.

I. Business

1. Robert Weber Variance for 403 Spruce Street

Discussion ensued. Councilmember Smith commented that this would fix an eyesore. Councilmember Forner believed the variance should be approved. Councilmember Berger commented that it was apparently a done deal. **ACTION: Motion to approve the variance request for Robert Weber for 403 Spruce Street based on the recommendation of the Ilwaco Planning Commission and findings, conclusions and recommendations of the City Planner (Forner/Jensen).**

4 Ayes 1 Nay 0 Abstain.

2. Insurance renewal

ACTION: Motion that the council authorize the mayor to renew the insurance policy with Canfield and Associates for the period of September 1, 2011 through August 31, 2012 (Jensen/Forner). Roll call vote: 5 Ayes 0 Nay 0 Abstain.

3. 2012 TIB grant applications

ACTION: Motion that the council authorize the mayor to submit grant applications when finalized by the city's engineer to the Transportation Improvement Board for the potential funding of a project on Adelia and Spruce, Captain Robert Gray Drive and various deteriorating sidewalks (Marshall/Forner). Amendment to the motion to include that the council recognizes that a match of \$34,000 will be required (Marshall/Forner). 5 Ayes 0 Nay 0 Abstain.

J. Discussion

1. Robert Weber Variance for 403 Spruce Street

The application came to the Council with recommendation for approval by the Planning

Commission. City Planner Bancke offered findings in accordance with variance requirements in the Ilwaco Municipal Code and recommended approval. The variance was needed as the structure to be moved to the property would not meet the setbacks or parking requirements. Discussion ensued. Councilmember Jensen expressed that this is exactly the kind of thing that calls for a variance. Councilmember Smith commented that this would fix an eyesore. Councilmember Forner believed the variance should be approved. Councilmember Berger suggested the documentation was flawed, suggested approaches for eventual construction, suggested that changes to the application could be made to avoid the need for a variance for setbacks and a variance for parking requirements may cause problems in the future. **ACTION: Motion to move the item to Business at this meeting (Marshall/Smith). 4 Ayes 1 Nay 0 Abstain.**

2. Insurance renewal

Mayor Cassinelli and the treasurer explained the work that had been done to seek quotes from various providers. Discussion ensued regarding the need to stay in contact with the provider and that a cancellation for the next renewal period needed to be submitted with the current renewal. **ACTION: Motion to move the item to Business at this meeting (Marshall/Jensen). 5 Ayes 0 Nay 0 Abstain.**

3. 2012 TIB grant applications

Councilmember Jensen explained the applications that had been prepared by Gray & Osborne. Discussion ensued regarding the 5% match or \$34,000 the city would need to provide and the significant improvement the grant funds would make. It was further discussed that if the applications were submitted it was with the intention of accepting them if awarded. The treasurer mentioned that the engineer had some ideas of how the \$25,000 match for the Adelia project may be made by contribution of land to the project. **ACTION: Motion to move the item to Business at this meeting (Smith/Forner). 5 Ayes 0 Nay 0 Abstain.**

4. Acceptance of First Street sewer line design

Mayor Cassinelli discussed the need for the council to approve the design and it was available for review at city hall. Councilmember Marshall asked that information be provided regarding the proposed cost of the repair and how it would be funded. **ACTION: Move to Business at next meeting.**

K. Future Discussion

1. Stormwater utility district—*Streets Committee*
2. Amended procedures ordinance—*City Planner*

L. Adjournment

ACTION: Motion to adjourn the meeting (Smith). Mayor Cassinelli adjourned the meeting at 7:18 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer